



**Senate Faculty**  
**Meeting Minutes # 17**

**DAY:** Friday, February 19, 2021

**TIME:** 2:00-3:30pm

**LOCATION:** Online using GoToMeeting

**FACILITATOR:** Dr. Abu-Raqabeh

<b>Attendees</b>	Dr. Faruk Taban (non-voting member), Dr. Tawfiq Abu-Raqabeh (Business Administration), Mr. Jason Villanueva (GLS), Dr. Ann Marie Smith (EDUC),, Dr. Karman Kurban (at large – EDUC), Dr. Harun Yilmaz (at large – EDUC) Mr. Pete Tijerina (at large -EDUC) Shweta Shroff (Library)
<b>Members Absent</b>	Mr. Ihsan Said (Computer Science)
<b>Approved previous meeting minutes</b>	The majority of the faculty senate approved the meeting minutes # 17
<b>Meeting minutes agenda # 17</b>	<ol style="list-style-type: none"><li>1. Approve the previous minutes</li><li>2. Senate minutes restoration</li><li>3. Class cancellations due to weather etc., What the university can do to help faculty facing hard time just like what happen in last few days, No water, and no power.</li><li>4. Managing At risk students</li><li>5. HLC application update</li><li>6. Commencement feedback</li><li>7. Newsletter feedback</li><li>8. Summer classes and course schedule.</li><li>9. One-page syllabus.</li><li>10. Fall class (online or on campus)</li><li>11. Pass /Fail option</li></ol>
<b>Discussion and Explanation to the agenda presented.</b>	<ol style="list-style-type: none"><li>1. Approve the previous minutes: Previous meeting minutes were approved with an amendment to item # 7.</li><li>2. Senate minutes restoration: Dr. Abu-Raqabeh shared his concern about previous meeting minute documents missing from our database. Dr. Taban explained that although I.T. had investigated the issue internally and through Microsoft, both parties found that no files were deleted. Although none of the missing files were recovered, Dr. Abu-Raqabeh informed the senate that he had copies to replace the missing files.</li><li>3. Class cancellations due to weather etc: Dr. Taban explained the procedure. When there is concern about class cancelation, NAU admin keep a close watch on how other institutions proceed, but also consider how many students and faculty are affected by each situation. If 70% are not affected, the school will not close. In those cases, each faculty member should evaluate and decide whether to cancel class or not.</li></ol>



	<ol style="list-style-type: none"><li>4. Managing At risk students: A survey will be filled by instructors by February 26. After the report, a meeting will be conducted on action needed and how to proceed with at-risk students. On March 1<sup>st</sup>, Dr. Taban explained that chairs will meet with instructors to identify options and discuss action plan. If it is a student athlete, the coach will also be involved. Faculty members shared concerns about late registration extensions and mentioned that extension process will lead to at-risk students due to missed class time.</li><li>5. HLC application update: Dr. Taban explained that NAU is proceeding to apply to HLC this June. Dr. Laster will use excerpt from the SACSCOC application. In the meantime, some admin will be attending the April new applicants' workshop for HLC.</li><li>6. Commencement feedback: All Senate members agreed that the commencement was a success. Everyone was impressed that keynote speakers joined from all over the world and gave touching and encouraging speeches.</li><li>7. Newsletter feedback: Senate members said they enjoyed and appreciated the newsletter. No real feedback was given.</li><li>8. Summer classes and course schedule: Dr. Abu-Raqabeh expressed student concerns about summer course schedule. Dr. Taban explained that he would bring it up in the chairs meeting to briefly discuss the timeframe. He will inform the senate once a timeline is confirmed.</li><li>9. One-page syllabus: Pete Tijerina explained the one-page syllabus and emailed copies to the senate. They will evaluate and give feedback. Dr. Taban expressed that it was a welcomed item.</li><li>10. Fall class (online or on campus): Dr. Taban explained that the plan is to open this fall face-to-face, but conditions will be evaluated in the fall.</li><li>11. Pass /Fail option: Dr. Smith asked about the pass/fail option. Dr. Taban explained that there will not be no pass/fail option for Spring 2021</li></ol>
Next Meeting	<b>March 12 at 2:00PM</b>
Recorded By	<b>Pete Tijerina</b>
Adjourned	<b>Meeting was adjourned at 3:41 PM</b>