



**Senate Faculty
Meeting Minutes #2**

DAY: Friday, September 27, 2019
TIME: 11:00 – 12:00 pm
LOCATION: Room 847
FACILITATOR: Dr. Abu-Raqabeh

Attendees	Dr. Faruk Taban (Provost), Dr. Tawfiq Abu-Raqabeh (Business Administration), Jason Villanueva (GLS), Dr. Ihsan Said (Computer Science), Dr. Ann Marie Smith (EDUC), Shweta Shroff (Library), Dr. Karman Kurban (at large – EDUC), Dr. Harun Yilmaz (at large – EDUC), and Dr. Wendy Schulze (at large – EDUC)
Members Absent	N/A
Agenda Items	<ul style="list-style-type: none">• Review the Faculty Senate Constitution• Discuss the need for committees
Current Business	<ol style="list-style-type: none">1. Minutes from previous meeting were approved and accepted.2. All team members were added to group email and Faculty Senate Team. Items for consideration and revision are available in the One Drive folder. Items that have been finalized will be placed in Teams folder.3. Faculty Senate will give report and Action Plan at all faculty/staff meeting on 10/18/19.4. Discussion of Constitution: Dr. Smith recommends deleting all committees from the Constitution at this point. Titles for committee members – will be Chair and Vice Chair. Quorum will be a simple majority (5 members currently). As new departments opened, the number of members of the Senate will be updated. Points noted: Mr. Villanueva – most Constitutions have a preamble, name and purpose of the organization, and articles. Dr. Smith – go through each section to make changes. Preamble accepted as is. Meetings will be “monthly or as needed and scheduled by the Chair in consultation with the Senate”. Dr. Yilmaz is making changes to the document in the One Drive folder. Elections of Chair and Vice-Chair will be on the agenda of the first meeting of the academic year. Purpose of Senate: accepted as is in original document Rule #1 – no change Rule #2 – membership updated



	Rule #3 – delete Section 2, Section 2, change wording in Section 3, spring all-employee meeting, President to Chair Rule #4 – Table Section 4 Section #7 – review Rules 4, 5, 6 held until next time. 5. Next meeting: finish discussion of Constitution.
Next Meeting	10-18-19 after all staff meeting
Recorded By	Wendy Schulze
Adjourned	Meeting was adjourned at 12:35 pm

Action Items	Owner(s)	Deadline	Status
1. Suggest revisions for constitution items not covered in this meeting	Dr. Schulze Dr. Smith	Next meeting	In progress
2. Contact former Senate chair for additional information	Dr. Said	Next meeting	In progress