

Faculty Senate

Meeting Minutes

DAY: **Wednesday, January 29, 2025**

TIME: **2:30 pm-3:25 pm**

LOCATION: **Online using Teams**

Attendees	Shweta Shroff (Library), Dr. Halil Tas (non-voting member), Dr. Nadeem Daudpota (Computer Science), Dr Jason Villanueva (GLS), Dr. Ann Marie Smith (EDUC), Dr. Linda Hart, Dr. LaTisha Metts (Gen Ed), Kenneth Fahndrick, Jennifer Buckner (Joined last 10 minutes)
Members Absent/ left the Senate	
Approved previous meeting minutes	Minutes were tabled for revision purposes.
Meeting minutes agenda	<p>1. Dr. Tas Provost Report:</p> <p>Updates on student behavior, noise in hallways and classrooms:</p> <p>Dr. Tas stated that hopefully many of the problems will be disappearing this semester.</p> <p>Addressed late registration. Noted, registration ended before the semester started; however, students were allowed to register during the first week of classes. Indicated that he is still over riding registration for courses, but it will be ended on Jan 31, 2025. Reasons for late registration</p> <ul style="list-style-type: none">a. Students are not registering as program students.b. International students and students receiving financial aid are not placed in the correct number of hours to be full timec. No-show students and attendance census date Friday 1-31-25. <p>Distance Education previously sent instructions on how to take attendance in Canvas. Dr. Tas will follow up with DE. to make sure information is included on how to take attendance in Canvas in the folder located in Microsoft teams.</p>

Dr. Tas gave brief overview on how faculty can access information relating to attendance and Canvas in the Microsoft Teams folder.

- Dr. Smith mentioned that security has not been asking her to show ID. While it is calm on campus now, she is worried about the rush of new students in the Fall. Dr. Tas explained that the new security team will gradually implement policies requiring all students and staff to wear and show ID's.
- Mr. Fahndrick read through previous faculty senate meeting minutes. Dr. Metts set motion to approve. Mr. Fahndrick seconded the motion. Dr. Smith approved previous minutes. No revisions needed.

Dr. Smith shared screen showing new meeting agenda:

1. Criminal Justice does not have full time faculty members; however, the Department Chair requests that Faculty Senate allow a representative from the department (who is part time) become a voting member. Dr. Smith mentioned that would require the bylaws to be changed.
 2. Dr. Smith placed motion on the floor that would allow Criminal Justice to have a part time faculty member become a voting member of Faculty Senate; in addition to making the necessary changes to the by-laws. Dr. Metts posed a question asking "That in the event CJ hires a full time staff member, would the bylaws then have to be changed again?" Dr. Smith replied "Yes, I would guess".
 3. Dr. Hart suggested that a CJ department adjunct could attend the meetings in effort to "stay in the loop" but not attend as a voting member.
 4. Faculty senate members agreed and voted against allowing Criminal Justice to have a part time faculty member representative become a voting a member of Faculty Senate.
- Dr. Smith asked if anyone was having issues with the "Difference Card" issued by NAU's health insurance. She stated that she tried to use it, and that it did not work. Jason Villanueva agreed as to having the same issue as Dr. Smith. No additional FS members are currently using NAU's health insurance. Dr. Smith tabled the discussion and decided to email HR about the issues and cc Mr. Villanueva.
 - **New Business:** Students with accommodations. NAU does not have a set policy of how it should be handled. Dr. Hart mentioned it should be someone on staff trained to handle ADA to legally approve accommodations as we cannot simply take the students

	<p>word for it. Student Services should receive paperwork regarding students that require accommodations. It should then be shared with the Department Chairs and finally disseminated to the instructors.</p> <ul style="list-style-type: none"> • Dr. Smith made note that additional information regarding student accommodation is listed on the syllabus and that's the policy faculty should follow. • Mr. Fahndrick read the policy outlined on the syllabus. • Faculty Senate agreed that is the policy all faculty should follow as related to students requiring accommodations. <p>Dr. Hart.... New parking issues related to parking garage and updating license plates with facilities management. Dr. Smith mentioned facilities are still working out the kinks and that she would follow up with Dr, Tas.</p> <p>No other business was brought up and the meeting was adjourned after 49 minutes and 2 seconds.</p> <p>The meeting was adjourned at 3:25 PM</p>
Discussion and Explanation to the agenda presented.	Included in meeting minutes agenda (above)
Items not approved	None
Next Meeting	March 19, 2025
Recorded By	Dr. Hal Tas
Adjourned	Meeting was adjourned at 3:07pm

