



New or Existing Bootcamp Employee Transaction Form

Date:

1. Name of Bootcamp Employee :

2. Department: Bootcamp Certificate Program *If rate is different from approved amounts please list below in section II.*

3. Rate:

4. For Contract:

Start Date: _____

End Date: _____

Human Resources Use Only

- (1) Adjunct Faculty
- (2) GP _____
- (3) ADP _____
- (4) Contract _____

Human Resources: _____

5. Select (1) type of hire:

New Instructor

Full Time Faculty/Staff Additional Course paid as Instructor

Existing Instructor

New Mentor or Instructor (never taught at NAU)

6. Enter a brief job description of new hire:

We, the undersigned, hereby certify that the recruitment effort follows the University Equal Opportunity Statement and that selection does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran in any of its policies or procedures.

(1) _____
Bootcamp Coordinator Date

(2) _____
VP for Academic Affairs Date